

Township Hall 9530 Laketown Rd Chaska, MN 55318	Township of Laketown Board of Supervisors STAFF WORK SESSION 1:00p BOARD OF AUDIT & REGULAR MEETING 3:00p	Monday, April 08, 2024
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MINUTES

[Approved 04.22.2024]

1. Staff Work Session called to Order at 1:01p

2. Roads

- Spring Compost dates are set for: Saturday 4/20; Wednesday 4/24; Saturday 4/27; all from 8a-2p
- Dumpster quotes were presented to the board:
 - Republic Services – Green waste 30-yard dumpster \$1,020 each
 - Narwhal Dumpster Services - Green waste 30-yard dumpster \$565 each
 - Waconia Roll Off - Green waste 30-yard dumpster \$390 each
- Road Tour with Ron Bray, WSB will be April 23rd at 12n
- The board has asked Brian to purchase a 4th road counter. The board would like to review the count from Little Ave and 102nd Ave at the April 22, 2024 meeting
- Brian was asked to gather road information from the last 6 years for the following neighborhoods: Pierson, Summit, Poppitz and Rolling Meadows
- Litigation on Dahlgren side of Augusta Rd – Brian and the chairs of both townships met at the location Augusta Rd where there is a private property dispute – plat map shows 33’ on each side and that is what should be maintained for ROW. Boulder will be removed if still present at time of construction.
- Sweeper quotes were presented to the board:
 - Quality Sweeping Service - \$155.00 per hr
 - Minnesota Roadways - \$160 per hr
- Chloride quotes were presented to the board:
 - Quality Propane Inc.
 - Envirotech
- Crack Fill quotes were presented to the board:
 - Minnesota Roadways Co.
 - Gopher State Sealcoat, Inc
- Shoulder Discing quotes were presented to the board:
 - Schneider Excavating – Owns Disc
 - GMH – Service not available
 - Digrite – Service not available

3. Equipment

- Septic truck update: The Steer tires were replaced

4. Sewer

- Lakewood Circle Sand Filter, the Sweep 90 fittings were installed
- 201: drain inspection update
 - 5 residents left to inspect

5. Adjourned Staff Work Session – agenda complete at 3:00p

Present:

Board: Chair Pete Parris, Vice-chair Cathy Nielsen, Supervisor Mike Klingelhutz, Deputy Clerk-Treasurer Jean Moore
Ron Bray, WSB
Dan Held, Abbywood Carpentry
Jake Weiers, Resident
Terry Kalkes, Resident

1. Call **Regular Meeting** to Order 3:01p

2. Review Agenda

Motion by Parris, **Second** by Klingelhutz approve the agenda
Motion carried 3-0

3. Open Forum [*held open until 3:45p*] is an opportunity for citizens to discuss issues with the Board on items not on the agenda. Individuals are expected to limit their comments to 5 minutes. The Chair may limit the number of speakers discussing the same issue. The Board will take no official action on items discussed at the Open Forum. Items discussed at the Open Forum may be referred to staff for possible consideration at a future meeting.

- Terry Kalkes was unable to attend the Public Hearing on March 20, 2024 and was asking about the 201 sewer improvements. Chair Parris explained the process of the how it will lay out with the Bonding request and what neighborhoods would be affected. It was mentioned to Terry that the minutes from the Public Hearing meeting will be available after the April 22, 2024 board meeting for the public to view on our website.

4. Minutes

- Approve minutes from Regular Meeting 03.25.2024
 - **Motion** by Parris with Niensens update to add the open discussion on the Public Hearing Meeting to; the residents would like to move forward with the sewer plan, **Second** by Klingelhutz to approve the minutes from 03.25.2024
 - **Motion** carried 3-0
- Approve record from 3.20.2024 Public Hearing meeting was **TABLED**

5. Financials

- Payment of claims = #14323-14333 totaling \$26,909.57 (Check numbers 27823-27833=\$17,381.55, EFT 24-28 to 24-31 = \$9,528.02)
 - **Motion** by Nielsen, **Second** by Klingelhutz to approve payment of claims 14323-14333 = \$26,909.57
 - **Motion** carried 3-0
- Review Receipts Register through 04.07.2024 = \$5,554.95
 - reviewed
- Accept Schedule 1 Treasurer's Report
 - **Motion** by Klingelhutz, **Second** by Nielsen to accept the Schedule 1 Treasurer's Report
 - **Motion** carried 3-0
- Review March bank-to-CTAS balancing
 - reviewed

6. Unfinished Business

- Tabled item from 3.25.2024 Consider deck Variance Request (Abbywood Carpentry o/b/o Mooty).
Motion by Parris, **Second** by Klingelhutz to approve the 7' set back on the east side of the house and the set back from the lake and variance. No need to address variance request on impervious surface as the applicant agreed to use over 500sq ft of permeable pavers.
Motion carried 2-1 (Aye: Parris, Klingelhutz; Nay: Nielsen)

7. New Business

- Consider variance request for 2nd access at 8741 Reitz Lake Road (Weiers)
Motion by Nielsen, **Second** by Parris to approve 2nd access for 8741 Reitz Lake Road with the driveway not exceed 20 ft wide, correct existing driveway encroachment off of Reitz's Lake Road, and install a 15 inch diameter culvert. Also noted to Mr. Weiers was that if the 201 Sewer Plan moves forward that the new septic system he installs will be ripped out and updated.
Motion carried 3-0
- Ron Bray from WSB, Chair Parris, Public Works, Brian Lawrance and James Schilling went on site to look at Dalhgren Township side of Augusta road and it follows along the section lines of 66 ft total. No changes need to be made. Report back to Bob Ruppe for Dalhgren side ROW.
- Road Tour Date and Time: April 23, 2024 12p. Special Notice will be posted.
- Discussion on the LRIP Grant Award with Ron Bray, the Resolution of the Joint Powers Agreement between Dalhgren and Laketown needs to be approved first, and then the Resolution ordering the Feasibility Study for Improvement of Augusta Road
- Consider Resolution 2024-09 Joint Powers Agreement Between the Laketown Township and Dalhgren Township for Improvement of Augusta Road
Motion by Nielsen, **Second** by Klingelhutz
Motion carried 3-0
Aye Nielsen
Aye Klingelhutz
Aye Parris
- Consider Resolution 2024-10 Ordering Feasibility Study for Improvement of Augusta Road
Motion by Nielsen, **Second** by Parris
Motion carried 3-0
Aye Nielsen
Aye Klingelhutz
Aye Parris
- Timeline for 2024 Augusta Road Improvement:
 - 5/6/2024 7pm Special Board Meeting – Accept the Feasibility Study
 - 6/6/2024 7:00pm Public Hearing to adopt Resolution ordering/approving plans & order bids(Joint with Dalhgren)
 - TBD open bids
 - 8/12/2024 award bid
- Consider Waconia Roll Off for 2024 Spring Composting at \$390.00 for each dumpster
Motion by Klingelhutz, **Second** by Parris
Motion carried 3-0
- Consider Quality Sweeping Services LLC for 2024 sweeping at \$155.00 per hour
Motion by Parris, **Second** by Klingelhutz
Motion carried 3-0
- Consider Quality Propane Inc. for 2024 Chloride application at \$1.23 per gallon
Motion by Parris, **Second** by Nielsen
Motion carried 3-0
- Consider Schneider Excavating for 2024 Shoulder disking at \$175.00 per hour
Motion by Klingelhutz, **Second** by Parris
Motion carried 3-0
- Consider Gopher State for crack sealing for 2024 totaling \$11,400.00
Motion by Parris, **Second** by Klingelhutz
Motion carried 3-0
- Consider Wickenhauser Excavating, Inc for culvert installation at Knight Ave for \$945.00

Motion by Parris, Second by Klingelhutz

Motion carried 3-0

- Timeline for informational meetings for Road Improvements are as follows:
 - 4/23 7pm – Summit Place
 - 4/25 7pm – Poppitz Lane
 - 4/30 7pm – Pierson
 - 5/02 7 pm – Rolling Meadows

Letters will be sent out to all residents inviting them to come to the informational meeting regarding the road improvements. Attending the meetings will be the Township Board, Ron Bray WSB, Leanne Kunze, Town Clerk.

8. Reports

- Review *Pending Business List* - Was not provided in board packet
- Chair – Parris - None
- Vice-chair Nielsen – None
- Supervisor Klingelhutz – None
- Deputy Jean Moore - None

9. FYI / Correspondence

10. Adjourned at 5:46p

Motion by Parris, Second by Klingelhutz to adjourn.

Motion carried 3-0

Respectfully submitted,

Jean Moore

Deputy Clerk-Treasurer

Approved by Board on this 22nd day of April, 2024.



By 
Pete Parris, Chair

Attest 
Leanne Kunze, Clerk-Treasurer